



# Paso Fino Horse Association, Incorporated

4047 Iron Works Parkway, Suite 1, Lexington, KY 40511 (859) 825-6000 FAX (859) 258-2125 www.pfha.org

## PFHA APPLICATION FOR STEWARD

### APPLICANT INFORMATION:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial \_\_\_\_\_

PFHA Membership Number: \_\_\_\_\_ Birthdate: \_\_\_/\_\_\_/\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

This application constitutes an agreement that the person making it is subject to and shall be bound by the Constitution and Rule Book of the Paso Fino Horse Association, shall accept as final the decision of the Judges and Stewards Committee and the Hearing Committee (as applicable) on any question arising under such rules and shall hold the Association, Directors, employees, and members of any Committee of the Association harmless from all liability in connection with any action taken with respect to this application. The construction and application of the Constitution and Rules of the Association and this agreement are governed by the laws of the State of Tennessee. By signing this application, I, the applicant agree that the confidentiality of all evaluation and submissions regarding my application shall be maintained under the PFHA rules (Article X. 6) and I hereby waive and release any right to examine my file, and agree to hold harmless the PFHA, the Judges and Stewards Committee and all licensed officials and PFHA members from any and all claims, including claims for negligence, regarding this application, and any action taken regarding it. I have read and understand the application process (CH. F I.), and agree to be bound by them.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### APPLICANT STEWARD CRITERIA:

The following criteria must be met before an application to become a Steward is accepted:

1. Applicant must be member of the Association continuously for a minimum of five years and shall have no record of suspension, probation, or reprimand by the PFHA for the five-year period immediately preceding application. (USEF Applicant Judges must be members of the USEF with no record of suspension, probation or reprimand and have held an USEF judges card or an International Paso Fino Card or a Card from another breed for five years.)
2. Applicant must be at least twenty-five years of age.
3. Applicant must be active in the Association as a trainer, breeder, or active competitor for the five-year period preceding application. (USEF judges are exempt from this requirement).
4. Applications must be endorsed by five licensed officials (judges and stewards) and 5 senior members of the Association who are not members of the applicant's family through a written and signed questionnaire. Questionnaires must be answered in the excellent and good categories in all areas for application to be accepted.
5. Applicant must be sponsored in writing by a Judge, Steward, member of the PFHA Board of Directors, or Regional Director.
6. Applicant must take and pass a written open book test with 85% score within sixty (60) days of application.  
After a review of the application and scoring of the test, an applicant becomes an approved applicant and will be required to:
  - a. attend the next certified Steward's clinic after approved application and at this clinic:
    1. Required to pass a written test based on the Rule Book and score 85% or higher. Test is to be closed book at the first clinic.
  - b. If written test is passed satisfactorily, then the applicant becomes a Learner Steward candidate.
    1. The candidate is required to serve as a Learner Steward with a minimum of three (3) Senior Certified Stewards within twenty-four months of attending a certified clinic.
    2. The Learner Steward candidate should pass all three (3) learner sessions with excellent or good in all categories. Applicant is encouraged to learner steward as much as possible in order to gain experience and must attend the next Steward's clinic after all three (3) learner sessions have been satisfactorily completed and pass (85% or better) another written test given at clinic.
7. When all steps (1-6) have been satisfactorily completed, then the Chairperson/s of the Judges and Stewards Committee will notify the applicant in writing that he/she is under review by the Committee.
8. The Chair will send the applicant the decision of the Judges and Stewards Committee in writing. If the decision is not to certify at this time, the Chair will state reasons why applicant was not successful.
9. The Chair will send all documentation to the PFHA office to be filed in applicant's folder.

### APPLICANT'S SPONSOR:

Must be a PFHA judge, steward, member of the PFHA Board of Directors, or a PFHA Regional Director. This person must write a letter outlining reasons why he/she believes the applicant to be worthy of becoming an Association judge. You are responsible for getting your sponsorship letter sent in to the Association office.

Sponsor name: \_\_\_\_\_ PFHA Number: \_\_\_\_\_

PLEASE ANSWER ALL QUESTIONS IN FULL. CONTINUED ON REVERSE SIDE OF FORM.

**PLEASE ANSWER ALL QUESTIONS COMPLETELY:**

1. How long have you been a member of PFHA? \_\_\_\_\_
2. Have you ever been suspended, reprimanded, or placed on probation by PFHA for a violation of the rules? \_\_\_\_\_
3. General experience as a trainer, breeder, and/or active competitor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Names and addresses of five (5) PFHA licensed officials (judges or stewards) who are endorsing you as an applicant and are not members of your family:
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
  5. \_\_\_\_\_
5. Names and addresses of five (5) Senior PFHA members who are not members who are endorsing you as an applicant and are not members of your family:
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
  5. \_\_\_\_\_
6. Reason for desiring to become a PFHA steward: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Steward Experience:
  1. Do you hold a USEF License in any division? If so describe your experience and length of membership with the USEF?  
\_\_\_\_\_  
\_\_\_\_\_
  2. Have you ever acted as Steward for Paso Fino horses? If so, give specific dates, sponsoring organizations, etc.:  
\_\_\_\_\_  
\_\_\_\_\_

**INSTRUCTIONS FOR PROCESSING THIS FORM:**

1. This form is used to present an application to become a PFHA licensed steward.
2. Upon acceptance of the application, the applicant will be sent an open book test, which must be passed with a score of 85% and returned within sixty (60) days of date of application.
3. Return this application as well as a NON-REFUNDABLE \$50.00 application fee to the PFHA office:  
Paso Fino Horse Association  
4047 Iron Works Parkway, Suite 1  
Lexington, KY 40511  
Fax: (859) 258-2125
4. Original application to be filed at the PFHA office; copy of application sent to Chair of Judges and Stewards Committee

**METHOD OF PAYMENT:**

**DO NOT SEND CASH**

APPLICATION FEE: \$50.00

\_\_\_\_ Check/Money Order Payable to PFHA OR CREDIT CARD: \_\_\_\_ VISA \_\_\_\_ MASTERCARD \_\_\_\_ AMEX

Amount Paid \$ \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Card Holder's Name: \_\_\_\_\_

Card Holder's Address: \_\_\_\_\_

Card Holder's City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip: \_\_\_\_\_

Card Holder's Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Card Holder's Fax: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_